

**Minutes of the Meeting of the
University Town Residents Committee
held at 10-C Sifwat Ghayur Road
University Town at 4 pm on 30.12.15**

Context

1. A meeting of the advisory group of the interim body concerning registration of the UTRC and holding of election to elect a new body prior to its registration and allied matters was held brief for the meeting is at annex-1.

The following members participated;

1. Mr. Khalid Aziz (Interim President)
2. Ms. Maimoona (Interim V. President)
3. Ms. Ayesha Bano (Interim Secy)
4. Mr. Shakeel (Member)
5. Mr. Umar (Member)
6. Mr. Haroon Zaffar (Member)
7. Could not attend, Mr.Khalid Sahibzada , Mr. Majib, Mr. Inam ullah Khan.

Decision:

2. The meeting discussed proposals for holding of elections as elaborated para wise in annex-1; the recommendations of the advisory group will be placed before the general body of the residents in a meeting to be held in the Ladies Club on Jan 5, 2016 at 3pm for which Ms. Ayesha Bano is requested to make arrangements in collaboration with the local staff and Mr. Salman from my office, who will provide the Power Point support.
3. The meeting approved the working paper suggestion regarding the scheme of elections given in the ToRs in Annex-1; see also the sketch map attached at annex-2 and list of roads in each ward at annex-3
4. It also suggested the future structure f the office bearers who will be elected. The meeting proposed the following changes.
 - a. In the list of office bearers at para 10 of the annex-1 the post of senior vice president was added.
 - b. It was proposed that the tenure of delegates elected from Wards who will composed the general body should be one year.
 - c. The tenure of the cabinet should also be one year
 - d. No member of UT.RC will stand for reelection consecutively.
Issues: The meeting may give its consensus on a,b,c,d ?
5. The division of the UT into wards was approved. The list of roads connected to residences is at Annex-2;
 - a. Names of house owners/ or tenant-residents will be obtained by Ms.Ayesha either from Town-3 office or the Local Govt department or the LG Election holding body .
Issue: we were unable to resolve the matter whether tenant, residents should be allowed to participate? Your opinion is needed.

6. The advisory group supported the proposal that Memorandum and Articles of Association will be needed for incorporating the new body but based on the principles approved by the 'general body' meeting of Jan 5, 2016.
7. After the elections the Memorandum and Articles of association will be created.
Issues: As payment of fees for professional services and registration of the new body is involved this body ay like to suggest how money can be collected to pay such expenses? Membership fees, donations?
The following expenditures are involved;
 - a. payment of professional fees.
 - b. hiring of house enumerators for compiling electoral rolls.
 - c. payment of cost of hiring ancillary staff for election purposes.
8. The advisory group agreed that after the election is held the steps enumerated in para 1 of the working paper under, 'After Registration of UT.RC ', was recommended for approval.
Issue: does the house approve it?
9. The advisory group also agreed to finalization of priority issues enumerated on page 2 of the working paper.
Issue: Does the house so resolve or are there alternate suggestions?
10. As the issue of fee/donation has been raised earlier in para-7 The house may give its decision please.
Issues:
 - a. The residents may discuss and reach a consensus on the matter of fees and donations; the amount and periodicity may be agreed to?
 - b. General guidelines for incurring expenses and identification of bank for this purpose may be given?
 - c. It is proposed that an interim treasurer may be nominated; one clerical staff should be allowed and his monthly wages decided?
11. Although the matter of increasing security in UT was not discussed but it is evident that the security situation in the region will deteriorate. In light of the above it is proposed that the general body may like to consider approving a security system for the University Town that includes installation of CCTV cameras and development of a watch and ward system.
Issues:
 - a. What model to adopt?
 - b. What will be its inputs?
 - c. What support will be needed from Nazim Town-3?
 - d. What will be the likely cost?
 - e. How can we meet these costs? Will Tow-3 contribute? If so how much? How will the gap be filled?

Annex-1:

Dated: 28 Dec,2015

Working Paper

A meeting of the election organizing committee for UTRC will be held at 10-C Sifat Ghayur at 3 pm on 30.12.15, the members of the election organizing committee are requested to attend please.

Preparation for the holding of elections for ward members and office bearers of UTRC

Members of the election organizing committee:

- Mr. Khalid Aziz (Interim President)
- Ms. Maimona (Interim V. President)
- Ms. Ayesha Bano (Interim Secy)
- Mr. Shakeel, (Member)
- Mr. Umar (Member)
- Mr. Haroon Zafar (Member)
- Mr. Mujib (member)
- (A lady member's name to be added?)

ToRs:

1. Approval of holding of election for ward representatives
2. Draft outline of principles of elections
3. Division of UTRC into wards using map/Google
4. Creation of voters list (house owners); each house will have 2 votes each of the owner and the spouse
5. Formulation and sharing of voting scheme & purpose
6. Announcement of polling scheme and oversight structure
7. Announcement of polling location /date & polling booths arrangements etc
8. Holding of polls (date to be fixed)
9. Announcement of results of election of Ward representatives (2 per ward)
 - a. Winner (Most Votes Polled)
 - b. Runner up
10. Ward Representatives elect office bearers for 1 year for following posts
 - a. President
 - b. V. President
 - c. Secretary
 - d. Treasurer
 - e. Club & Sport facilities secretary

After the election of office bearers:

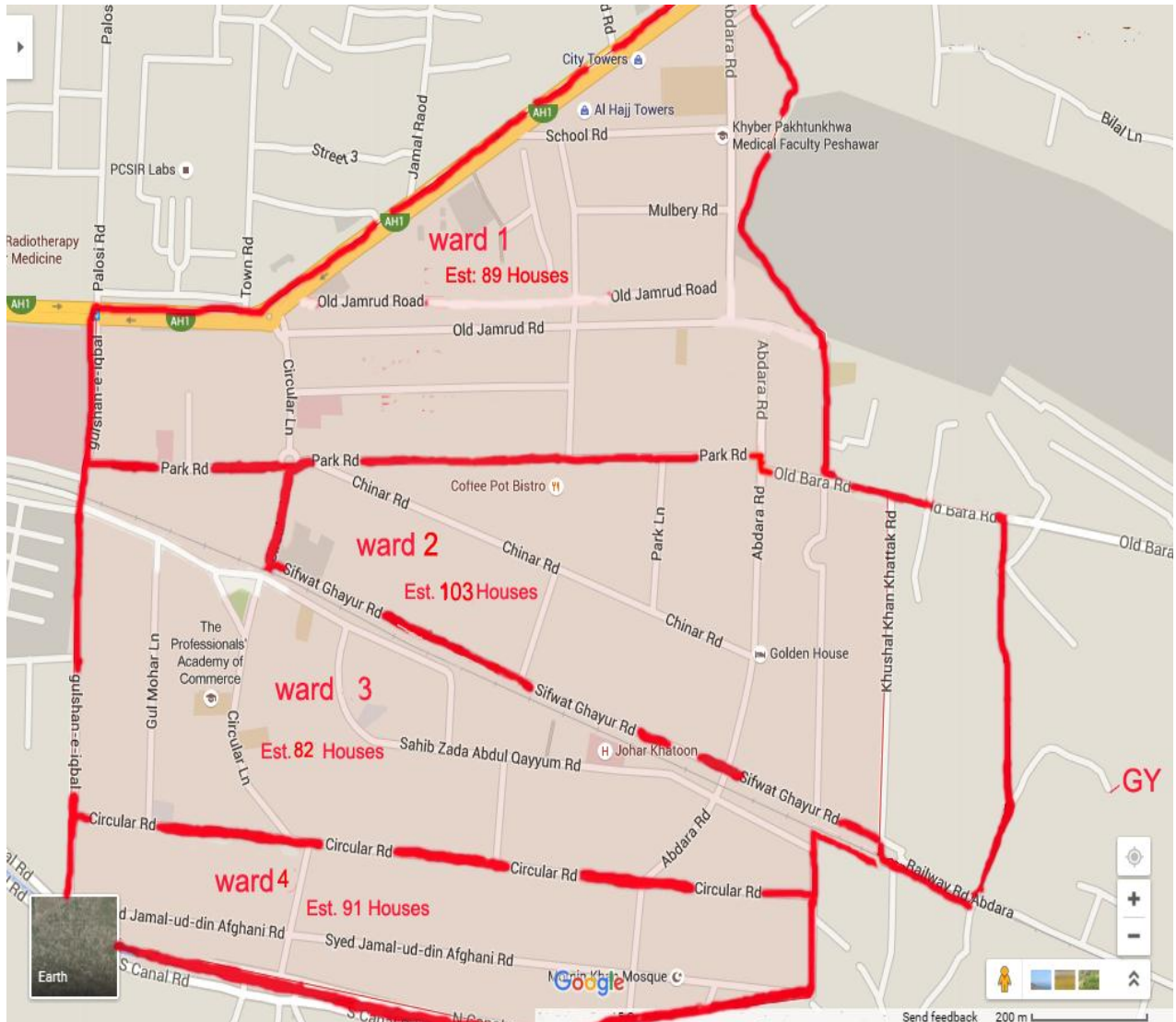
- 1) Drafting of MoA and its approval from home owners in a general meeting of residents
- 2) Approval of Memorandum of Association
- 3) Registration of the UT Residents Committee as a civil society organization
 - a. Companies ordinance?
 - b. Societies Act

After Registration of UTRC

- 1) Meeting of the general body
 - i. Invite all residents for consultations
 - ii. Draft a list of priority issues to be solved in the next 3, 6, 9 months
 - i. They are voted and priority is fixed
 - ii. Activities begin
- 2) The first UTRC already has a head-start in finalizing the following issues that are in the **current priority list**
 - i. Removal of Iranian Consulate
 - ii. Removal of 'Diwane-Khas' building from the Tennis courts
 - iii. Approval of the pending MoU with Town-3 Nazim
 - iv. Ending commercial use of houses taken on rent
 - v. Relocation/Removal or special zoning of schools/hospitals
 - vi. Traffic Management inside UT
 - vii. Identification of assets & properties of the UTC like parks/petrol pumps etc and the usage of incomes derived from them.

Annex-2:

Google Map of University Town



Annex- 3:

The University Town is Divided into four Wards.

Ward 1: Estimated Houses: 89

- Abdara Road (1)
- School Road
- Mulbery Road
- Old Jamrud Road
- Park Road (1)
- Old bara Road (1)
- University Town Road (1)

Ward 2: Estimated Houses: 103

- Park Road (2)
- Old bara Road (2)
- Chinar Road
- University Town Road (2)
- Abdara Road (2)
- Khushal Khan Khattak Road
- Sifwat Ghayur Road
- Railway Road Abdara

Ward 3: Estimated Houses: 82

- University Town Road (3)
- Gul Mohar
- Circular Ln
- Circular Road (1)
- Sahib Zada Abdul Qayyum Road
- Abdara Road (3)

Ward 4: Estimated Houses: 91

- Syed Jamal ud Din Afghani Road
- Circular Road (2)
- N canal Road